



STOTTESDON C OF E PRIMARY SCHOOL
STANDARDS CURRICULUM & PERSONNEL MEETING VIA MICROSOFT TEAMS

AGENDA

TUESDAY 25TH JANUARY 2022 @ 4.30PM

In attendance

Mark Daborn

Katie Jones

James Auden

Sarah Price

Rachel Datlen

Jane Jones

Daniel Middleton

1. Apologies for Absence

Richard Lewis – none. Joined the meeting at 16.40

2. Declarations of Significant Items for Any Other Business

None

3. Declaration of Interest in any item on the Agenda or under AOB

None

4. Minutes from Previous Meeting 14.12.21

Minutes were shared with all governors prior to the meeting and were agreed to be a true and accurate record and were signed by the Chair.

Matters Arising

Agenda Item Number	Task	Responsibility (i.e. head teacher, chairman, governor, clerk to governing body, administrative clerk, other)
6.b.	Check fees at other local nursery and wrap around providers	Head COMPLETE. Unable to find any other provider with fees as low as STO. Fees will be increased from after Easter break
9.	Add skills audit to Spring term agenda	Clerk COMPLETE



Richard Lewis joined the meeting at 16.40

5. School Evaluation

Documents were distributed to all Governors prior to the meeting.

SEF Executive Summary & SEF

Head shared document on screen and went through details.

Q – does Quality of Education take up 50% of the award?

A – It is a main driver but others (behaviour and attitudes, personal development and leadership and management are also significant drivers). Head agreed to circulate a recent Outstanding Ofsted report for information.

Head spoke about the benefits of Continuous Professional Development and Joint Professional Development.

There was a discussion regarding closing the gaps, particularly after the pandemic.

Ofsted inspections are now less data driven.

Q – what level of involvement do Governors have with the new Ofsted framework?

A – Ofsted inspection team will ask for a meeting with Governors. Head thinks this is a strength of the LGB. Pattern seems to be a meeting on the first day of inspection and again for feedback.

6. Autumn Pupil Progress report

The report was shared on screen and the Head went through the details.

- Staffing issues are still having a big impact on provision.

Staff governor remarked how well staff work together as a team and support each other. Governors expressed their thanks.

- Head highlighted the long-term impact of COVID, particularly for Y1 & Y2.
- Transition has gone well
- Progress is being made
- **EYFS – new baseline system is being used.**
- Maths has flagged up – more skills require boosting due to the curriculum changes.
- Progress is good in Reception
- Neli programme is being used in school
- Governors commented that good progress is being made. Comments were also made how clear the reports are.

Year 1

- Head went through details.
- Transition from YR to Y1 has gone very well but there is more support needed. Staffing issues have affected Y1 particularly



Year 2

- Figures are looking better
- Accelerated learning in Maths
- Pupils are moving overall
- The pandemic has been hard for this group
- As much support is in place as possible
- This cohort has a wide range of needs

Year 3

- A strong cohort and progress is good

Year 4

- Good progress
- Additional maths intervention is being put in place

Year 5 & 6

- Making good progress and recovering well.
- Do not want to send children to secondary with unrealistic expectations.
- Strong cohort

7. Governor Activity and Monitoring School Performance

a. Audit of Governance

Clerk to resend Audit out to all Governors.

A meeting will be arranged to go through the Audit. Clerk to organise.

b. Terms of Office

Clerk to add to Summer agenda.

c. Link Visit Schedule

Schedule has been shared with all Governors.

i. Pupil Premium – SP

Report was shared prior to the meeting. SP went through details.

ii. Sports Premium – SP

Report was shared prior to the meeting

d. Skills Audit

Clerk to send audit to all governors. Governors were asked to respond by 4th Feb.

8. Feedback from Directors – JA

Next meeting is tomorrow – 25.01.22

9. Policies Update

Policies were shared prior to the meeting. Governors agreed to all policies listed below.

a. Accessibility Plan

b. Equality

c. Educational Visits

10. Staffing and Personnel

Nursery vacancy has been advertised. Applications for various posts across the trust are very low. Recruitment is a challenge. Only one application. An existing casual employee has been appointed on a temporary basis.

Covid is still having an impact on staffing. Cover is being managed internally.



11. Any Other Urgent Business

Covid – 15th case in the school has been reported. There is concern that LFD results are sometimes giving a false negative. Head is in touch with Public Health.

12. Date and Time of Next Meeting

Tuesday 29th March 2022 at 4.30pm

Meeting ended at 18.00

Matters arising

Agenda Item Number	Task	Responsibility (i.e. head teacher, chairman, governor, clerk to governing body, administrative clerk, other)
7.a.	Resend Governor Audit and arrange meeting to go through details	Clerk COMPLETE
7.b.	Add Terms of Office to Summer agenda	Clerk
7.d.	Complete Skills Audit and return to Clerk	All governors

Rachel Datlen, Vice Chair 29/3/22