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make learning fun.

# Stottesdon C. of E. Primary School

*The Shropshire Gateway Educational Trust*

**Nursery and Childcare Leader**  
Permanent Position From 2<sup>nd</sup> November



**SALARY** : NJC scale point 7 (£10.14 per hour). Annual progression up to point 11 (£10.97 per hour). Pay award pending.  
**HOURS**: Term time: 29 hours (Mon 8.45 - 11.45am; Tues and Wed 7.30 - 5.30pm; Fri 8 - 3pm - 20 mins lunch) School Holidays:  
35.5 hours (Mon/Tues/Wed 8 - 5.30pm; Fri 8-3pm)

This is an exciting opportunity to lead our Nursery and 'wrap around' provision. We are a vital, small rural primary school with Nursery and all year round 'wrap around' childcare.

If you are a strong and experienced Early Years Professional with a genuine passion for working in Nursery education and childcare then we would love you to join us. High emotional intelligence, bags of enthusiasm and a desire to make a difference in the lives of children would definitely be an advantage.

Our nursery is a cosy setting offering up to 20 places with a team of 5 (3FTE) staff. The new leader will have a great opportunity to continue to influence the vision and direction of the nursery so that provision continues to improve from good to outstanding.

#### **Nursery and Childcare Leader Essential requirements:**

- You must have experience of Nursery management or leading Nursery rooms.
- Qualification: Minimum NVQ Level 3 relevant childcare qualification or equivalent;
  - Initiative
- Ability to work with little supervision as well as with the leadership of the school and within school policy and practice
  - Excellent working knowledge of the EYFS and ability to plan for provision and individuals next steps
    - Good management and observation skills
    - Excellent organisational, administrative skills and computer literacy
    - Possess an excellent knowledge of the Ofsted and Welfare Requirements
- A good understanding of how to create engaging and challenging learning environments for toddlers and pre-schoolers
  - Excellent communication skills and a strong leader as well as a team player
    - A passion for working with young children
    - A good level of spoken and written English
    - An understanding of play principles
    - Ability to manage play for children age 2 - 11

#### **Some of the responsibilities of the Nursery and Childcare Leader will include:**

- To manage day-to-day operations of the Nursery and Wrap Around Childcare
  - To achieve and maintain high standards of care and education
- To effectively lead and manage the staff team including providing day to day guidance, training and support to all practitioners
  - To ensure all policies, procedures and curriculum are implemented and adhered to at all times
    - To oversee planning
    - To keep abreast of current early childhood thinking/trends
    - To be influential in developing strong links with parents

#### **In return the successful candidates will receive:**

- Nursery/wrap around administrative support
- Support from the EYFS teachers based in the Reception room next door
- Support from senior leadership of the school and the established policies and practice of the school
  - Support from other Nursery settings in our trust
    - A supportive team and school
  - Opportunities to grow personally and professionally

Closing date: 28/09/20 (12 noon)

Interview date: 30/09/20 (tbc)

The school is committed to safeguarding children and young people. All postholders are subject to an enhanced DBS check. For further details and an application pack please contact [admin@stottesdon-school.co.uk](mailto:admin@stottesdon-school.co.uk). Visits to the school are warmly encouraged.

**Stottesdon C. of E. Primary School, Cleobury Mortimer, Nr. Kidderminster, Worcs. DY14 8UE**

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Head Teacher: Mrs. K. Jones Chair Of Governors: Rev. M Daborn